



West Chester Township Trustees Meeting Agenda

May 8, 2018

Trustees

Lee Wong, President
Ann Becker, Vice President
Mark Welch, Trustee

Fiscal Officer

Bruce Jones

Administrator

Larry D. Burks

6:00 P.M.

Regular Meeting

Mr. Wong

- Convene
- Roll Call
- Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Burks

Presentations

- A. Proclamation – Declare May 13 – 19, 2018 Police Memorial Week

Mr. Wong

Action Items – For approval by motion

- B. Motion to approve Trustee Meeting Minutes – April 24, 2018
- C. Motion to approve OpenGov Work Session Minutes – April 24, 2018
- D. Motion to approve payment of bills

Mr. Burks

Requisitions – Greater than \$2,500.00

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|----|----------|------------|---|
| 1. | Fire | \$4,614.80 | Best One Tire & Service of Mid America – Purchase and install eight rear tires for Tower 71 (Vehicle #610) |
| 2. | Police | \$8,100.00 | Hard Head Veterans, LLC – Purchase 20 high-cut ballistic helmets for SWAT Team |
| 3. | Police | \$6,329.60 | Atlantic Signal – Purchase additional equipment to outfit 20 SWAT Team helmets |
| 4. | Services | \$6,900.00 | Pinecrest Nursery – Purchase annual flowers for the Union Centre Boulevard Landscape District (UCB) |
| 5. | Services | \$6,600.00 | A-Plus Concrete & Excavation, LLC – Purchase annual landscaping materials for the UCB District, parks and Safety Service Center |

Mr. Burks

Personnel Items

6. Fire Motion to hire Mr. Michael Berling as a part-time Firefighter/EMT to fill a vacant position effective May 8, 2018 at the hourly rate of \$17.07 with a one year probationary period and contingent upon successful completion of applicable testing and procedures
7. Fire Motion to transfer Mrs. Shawn Cooper to the vacant position of Administrative Assistant in the Fire Department effective May 9, 2018 at the non-exempt hourly rate of \$17.30 with a 90 day introductory period and contingent upon successful completion of all applicable testing and procedures
8. Police Motion to approve the revised job description for the Crime Analyst position as illustrated in the attached supporting documentation and to hire Ms. Christine Carol Daley to the position of Crime Analyst effective May 21, 2018 at the non-exempt hourly rate of \$20.80 with a one 1 year probationary period and contingent upon successful completion of applicable testing and procedures

Mr. Burks

Business Items

9. Adm Motion to approve license agreement between West Chester Township and Neurosurgery Fitzpatrick Chiari Foundation for the use of a portion of Township property at 8630 & 8558 Beckett Road, and ancillary and adjacent roadways, for Lei 5k Run/Walk and post-race Lei Bash
10. ComDev Motion to partner with The Community Foundation of West Chester/Liberty and Green Umbrella to apply for an OKI Transportation Alternatives Grant to fund a portion of the Miami 2 Miami multi-purpose trail and to authorize the Township Administrator to effectuate the grant application and accept the Grant if awarded
11. Services Motion to support application for an OKI grant for public infrastructure improvements to Crescentville Road between State Route 747 and International Blvd and to authorize the Township Administrator to execute and submit the letter of support

First Reading of Resolutions & Reading of Emergency Resolutions

None

Citizen's Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions**

None

Discussion Items & Elected Official Comments

None

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

FYI			
Friday	May 11	11 a.m. to 1 p.m.	Coffee with a Cop at IKEA (2 nd Floor) 9500 IKEA Way. Come join us at IKEA for coffee and conversation at Coffee with a Cop. No speeches, no agendas, just time to mingle with your local law enforcement community.
Friday Saturday	May 18 May 19	5 to 11 p.m. 12 to 11 p.m.	Buckeye BBQ Fest at The Square at Union Centre, 9285 Centre Pointe Dr. <i>Ticketed event.</i> The Cincy Blues Society offers some of the best live blues performers in the region. There will be a kid's zone, a cigar lounge and a car show as part of the event. Details at http://www.buckeyebbqfest.org/
Monday	May 28	10:00 a.m. – 12:30 p.m.	Memorial Day Parade , Cincinnati Dayton Rd., a family-friendly atmosphere paying tribute to those who serve our country. Concludes with a ceremony at West Chester Cemetery on West Chester Road. For more information or to register: https://www.signupgenius.com/go/60b094faba922a4f85-memorial
Visit www.WestChesterOH.org for more information			
Recurring Events			
Tuesday	May 22 June 12	6 to 9 p.m.	Board of Trustee Meeting at Township Hall, 9113 Cincinnati – Dayton Rd.
Sunday	June 3	3 p.m. to 5 p.m.	Acoustic Jam at Keehner Park, 7211 Barrett Rd. Local musicians invited to gather at the Keehner Park Amphitheatre on the first Sunday of the month May – October, rain or shine. With questions, call (513) 608-4109
Wednesday	May 9 June 6	10:30 to 11:00 a.m.	Nature Basket Program at Keehner Park Owl Shelter, 7211 Barret Rd., Suited to preschool children and their adult companion features story time and nature-inspired crafts. Register at 759-7312 or lgroff@westchesteroh.org
Saturday	May 26	9 a.m. to 1 p.m.	Opening Day at West Chester Farmers Market at 9285 Centre Pointe Drive. Kick off the summer market season with your favorite vendors, special activities, games and giveaways. Farmers Market open every Saturday, from May 26 - October 27. More information at www.westchesterohiofarmersmarket.org