



# West Chester Township Trustees Meeting Agenda

May 22, 2018

**Trustees**

Lee Wong, President  
Ann Becker, Vice President  
Mark Welch, Trustee

**Fiscal Officer**

Bruce Jones

**Administrator**

Larry D. Burks

**6:00 P.M.**

**Regular Meeting**

**Mr. Wong**

- Convene
- Roll Call
- Pledge

**Citizen's Comments**

(2 minutes per person limited to a total of 10 minutes)

**Mr. Burks**

**Presentations**

- A. National EMS Week Proclamation
- B. National Public Works Week Proclamation

**Mr. Wong**

**Action Items – For approval by motion**

- C. Motion to approve Trustee Meeting Minutes – May 8, 2018
- D. Motion to approve Trustee Special Meeting Minutes – May 15, 2018
- E. Motion to approve payment of bills

**Mr. Burks**

**Requisitions – Greater than \$2,500.00**

|    |        |             |  |
|----|--------|-------------|--|
| 1. | Adm    | \$12,031.19 | Frost Brown Todd, LLC – Legal services through April 30, 2018 (various departments)  |
| 2. | Adm    | \$80,555.36 | IVideo Technologies, LLC – Purchase four (4) Sony cameras, cables and related accessories for remote productions (CIP# 1424) |
| 3. | Fire   | \$10,200.00 | Finley Fire Equipment – Purchase rescue air bag systems to replace current bags on two rescue engines (CIP# 1335)            |
| 4. | Fire   | \$7,971.00  | All Hands Fire Equipment, LLC – Purchase rope rescue gear equipment (CIP# 1334)  |
| 5. | Police | \$3,445.07  | U.S. Marshals Service – Purchase 2015 Chevrolet  |

- |     |          |             |   |
|-----|----------|-------------|---|
| 6.  | Services | \$43,820.00 | The McLean Co. – Purchase Cimline melter applicator (CIP# 1224)                     |
| 7.  | Services | \$29,085.50 | Kings Ford – Purchase 2019 Ford F350 cab and chassis (CIP# 1341)                    |
| 8.  | Services | \$28,735.00 | Fiehrer Motors, Inc. – Purchase 2018 GMC Sierra pickup truck (CIP# 199)             |
| 9.  | Services | \$17,904.00 | Henderson Products Inc. – Purchase and installation of one ton dump bed (CIP# 1341) |
| 10. | Services | \$2,623.03  | Zimmer Tractor – Purchase road mower head parts                                     |

**Mr. Burks**                      **Personnel Items**

11. Services                      Motion to hire four (4) individuals to the position of seasonal laborer all at the hourly rate of \$11.25: Mr. Samuel Robert Welsh (UCB) effective May 11, 2018; Mr. Connor Thomas Schultz (Cemetery) effective May 21, 2018; Mr. Andrew James Peace (Roads) effective May 21, 2018; Mr. James Robert Pullyblank (Parks) effective June 1, 2018

**Mr. Burks**                      **Business Items**

12. CommDev                      Motion to appoint Jim Williams to fulfill an expired, regular term on the West Chester Zoning Commission. This regular term will run from June 1, 2018 to May 31, 2023
13. CommDev                      Motion to accept the resignation of Scott Gilliam and appoint Cliff Hackney to fulfill an unexpired, alternate position on the West Chester Board of Zoning Appeals. This term will run from May 22, 2018 to February 28, 2019
14. CommDev                      Motion to apply for an OKI Transportation Alternatives Grant for the Smith Road Connector and to authorize the Township Administrator to effectuate the grant application and accept the grant if awarded
15. Police                              Motion not to object to a D1 liquor permit transfer from Sun Garden Inc. dba Sun Garden Chinese Restaurant, 4897 Smith Road to Jon & Ya Inc. dba Sun Garden Chinese Restaurant, 4897 Smith Road
16. Police                              Motion not to object to a C1, C2 liquor permit transfer from Sirikonda, Inc. dba Halls Carryout, 8865 Cincinnati Dayton Road to JN Iobal, Inc. dba West Chester Quick Stop, 8865 Cincinnati Dayton Road
17. Services                        Motion to accept the following streets in Grace Meadows sections 2D & 2E (section 36, town 3, range 2) and journalized at 25 mph, with the provision that all decorative signage and landscaping be maintained by the HOA
18. Services                        Motion to appoint Mr. Tim Franck, Community Services Director, as Township Representative to the Ohio-Kentucky-Indiana Regional Council of Governments (OKI) Intermodal Coordinating Committee (ICC) from July 1, 2018 through June 30, 2019
19. Services                        Motion to approve Statutory Resolution 12-2018 finding the 2007 Cimline machine not needed or unfit for public use; authorizing the sale of said equipment to the McLean Company; and crediting the sale price of said equipment to the purchase of a Cimline melter applicator

**First Reading of Resolutions & Reading of Emergency Resolutions**

None

**Citizen's Comments**

**Second Reading & Vote on Pending Resolutions  
& Vote on Emergency Resolutions**

None

**Discussion Items & Elected Official Comments**

None

**Executive Session**

Property, personnel & pending litigation with Legal Counsel

**Public Hearing 7P.M.**

Identifying (12) lighting districts for renewal  
Identifying Pepperspike lighting district modifications  
Identifying Wetherington lighting district modifications

**Adjourn**

## FYI

|   |   |                         |  |
|---|---|-------------------------|--|
| <b>Saturday</b>   | May 26                                  | 9 a.m. to 1 p.m.        | <b>Opening Day at West Chester Farmers Market</b> at 9285 Centre Pointe Drive. Kick off the summer market season with your favorite vendors, special activities, games and giveaways. Farmers Market open every Saturday, from May 26 - October 27. More information at <a href="http://www.westchesterohiofarmersmarket.org">www.westchesterohiofarmersmarket.org</a>     |
| <b>Monday</b>   | May 28                                  | 10:00 a.m. – 12:30 p.m. | <b>Memorial Day Parade</b> , Cincinnati Dayton Rd., a family-friendly atmosphere paying tribute to those who serve our country. Concludes with a ceremony at West Chester Cemetery on West Chester Road. For more information or to register: <a href="http://www.signupgenius.com/go/60b094faba922a4f85-memorial">www.signupgenius.com/go/60b094faba922a4f85-memorial</a> |
| <b>Wednesday</b>  | June 6                                  | 10:30 to 11:00 a.m.     | <b>Nature Basket Program</b> at Keehner Park Owl Shelter, 7211 Barret Rd., Suited to preschool children and their adult companion features story time and nature-inspired crafts. Register at 759-7312 or <a href="mailto:lgroff@westchesteroh.org">lgroff@westchesteroh.org</a>   |
| Visit <a href="http://www.WestChesterOH.org">www.WestChesterOH.org</a> for more information |   |                         |  |
| <b>Recurring Events</b>   |   |                         |  |
| <b>Tuesday</b>  | June 12<br>June 26                      | 6 to 9 p.m.             | <b>Board of Trustee Meeting</b> at Township Hall, 9113 Cincinnati – Dayton Rd.   |
| <b>Sunday</b>   | June 3<br>July 1                        | 3 p.m. to 5 p.m.        | <b>Acoustic Jam</b> at Keehner Park, 7211 Barrett Rd. Local musicians invited to gather at the Keehner Park Amphitheatre on the first Sunday of the month May – October, rain or shine. With questions, call (513) 608-4109  |
| <b>Thursday's</b>   | June 7<br>June 14<br>June 21<br>June 28 | 6 to 9 p.m.             | <b>The Takeover on The Square @ Union Centre</b> 9285 Centre Pointe Dr. Rock out at the clock tower with some of the region's best live music acts, and take part in contests, games and more. Each Takeover night comes with unique experiences provided by community partners, area businesses and local organizations   |