



**West Chester Township  
Trustees Meeting Agenda  
April 10, 2018**

**Trustees**

Lee Wong, President  
Ann Becker, Vice President  
Mark Welch, Trustee

**Fiscal Officer**

Bruce Jones

**Administrator**

Larry D. Burks

**5:45 P.M.**

**Records Commission Meeting**

**6:00 P.M.**

**Regular Meeting**

**Mr. Wong**

- Convene
- Roll Call
- Pledge

**Citizen's Comments**

(2 minutes per person limited to a total of 10 minutes)

**Mr. Burks**

**Presentations**

National Public Safety Telecommunicators Week April 8 - 14, 2018

**Mr. Wong**

**Action Items – For approval by motion**

- A. Motion to approve Trustee Meeting Minutes – March 27, 2018
- B. Motion to approve payment of bills

**Mr. Burks**

**Requisitions – Greater than \$2,500.00**

- |    |          |             |  |
|----|----------|-------------|--|
| 1. | Fire     | \$18,340.94 | Bound Tree Medical, LLC – Purchase various disposable EMS supply items for annual bulk order                                     |
| 2. | Fire     | \$11,515.12 | Midwest Medical Supply dba Concordance Healthcare Solutions – Purchase various disposable EMS supply items for annual bulk order |
| 3. | Fire     | \$10,755.58 | Henry Schein Matrix Medical – Purchase various disposable EMS supply items for annual bulk order                                 |
| 4. | Services | \$23,249.49 | JNT Excavating, LLC – Increase PO S180486 for the 2018 Storm Replacement Program (CIP# 1117)                                     |
| 5. | Services | \$37,309.89 | Kings Ford – Purchase 2018 Ford Transit (CIP #768)   |
| 6. | Services | \$16,974.00 | Henderson Products – Refurbish 2004 International Dump Truck(CIP# 1492)  |

**Mr. Burks**

**Personnel Items**

7. Adm Motion to promote Mrs. Jennifer Whittaker to the position of Executive Assistant (currently occupied by Patty Tiffany until 04.30.2018) in Administration effective April 11, 2018 at the non-exempt hourly rate of \$23.97 with a one year probationary period

**Mr. Burks** **Business Items**

8. Adm Motion to advertise a request for proposals from qualified contractors to facilitate the development of a FY19-20 Strategic Plan for West Chester Township
9. Police Motion to Apply for the 2018 -2019 Ohio Attorney General’s Drug Use Prevention Grant
10. Police Motion to Apply for the 2018-2019 U.S. Department of Justice Bulletproof Vest Grant

**First Reading of Resolutions & Reading of Emergency Resolutions (if any)**

11. 1<sup>st</sup> Reading Resolution 09-2018 approving a zoning map amendment from A-1 to I-PUD and preliminary development plan for case #ZMA 03-18 – Brate property (*to be read at Public Hearing*)

**Citizen’s Comments**

**Executive Session**

Property, personnel & pending litigation with Legal Counsel

**Second Reading & Vote on Pending Resolutions  
& Vote on Emergency Resolutions (if any)**

12. 2<sup>nd</sup> Reading Resolution 08-2018 approving a zoning map amendment from R-PUD to R-PUD (re-established boundary) and preliminary development plan for Case #ZMA 02-18 – Tylers Reserve addition; Tylers Vista

**Discussion Items & Elected Official Comments**

**Adjourn**

**Public Hearing 7:00 p.m.**

Case # ZMA03-18 Brate Property

FYI			
<b>Saturday</b>	May 5	ALL DAY	<b>RASKALS</b> (Random Acts of Simple Kindness Affecting Local Seniors) RASKALS is a community service program matching local senior citizens with volunteer teams to complete simple yard clean-up and outdoor home chores.
<b>Sunday</b>	May 6	3 p.m. to 5 p.m.	<b>Acoustic Jam @</b> Keehner Park. Local musicians invited to gather at the Keehner Park Amphitheatre on the first Sunday of the month May through October
<b>Saturday</b>	May 26	9 a.m. to 1 p.m.	<b>Opening Day at West Chester Farmers Market @</b> 9285 Centre Pointe Drive. Kick off the summer market season with your favorite vendors, special activities, games and giveaways
Visit <a href="http://www.WestChesterOH.org">www.WestChesterOH.org</a> for more information			
<b>Recurring Events</b>			
<b>Tuesday</b>	April 24 May 8	6 to 9 p.m.	<b>Board of Trustee Meeting</b> at Township Hall, 9113 Cincinnati – Dayton Rd.
<b>Saturday</b>	April 21 May 5	2 to 4 p.m.	<b>Spring Farmer’s Market</b> West Chester Farmers Market returns to The Square.
<b>Wednesday</b>	May 9 June 6	10:30 to 11:00 a.m.	<b>Nature Basket Program</b> at Keehner Park Owl Shelter suited to preschool children and their adult companion features story time and nature-inspired crafts. Register at 759-7312 or <a href="mailto:lgroff@westchesteroh.org">lgroff@westchesteroh.org</a>