



**West Chester Township
Trustees Meeting Agenda
February 13, 2018**

Trustees

Lee Wong, President
Ann Becker, Vice President
Mark Welch, Trustee

Fiscal Officer

Bruce Jones

Interim Administrator

Larry Fronk

5:15 P.M.

Board of Zoning Appeals & Zoning Commission Interviews

6:00 P.M.

Regular Meeting

President

- Convene
- Roll Call
- Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mr. Fronk

Presentations

None

President

Action Items – For approval by motion

- A. Motion to approve Board of Trustee Meeting Minutes – January 23, 2018
- B. Motion to approve payment of bills

Mr. Fronk

Requisitions – Greater than \$2,500.00

- | | | | |
|----|----------|-------------|--|
| 1. | Adm | \$12,362.59 | Frost Brown Todd, LLC – Legal services through December 2017 (various departments) |
| 2. | Adm | \$76,751.21 | Dell Marketing L.P. – Renew annual Microsoft license and software |
| 3. | Adm | \$29,850.00 | Butler County Sheriff's Office – Purchase annual radio maintenance |
| 4. | Fire | \$6,157.93 | Cummins Sales & Service – Replace turbocharger and actuator on quint, vehicle #311. |
| 5. | Police | \$4,500.00 | Ohio Tactical Officer's Association – Four day training in advanced team tactics |
| 6. | Police | \$3,940.00 | All Traffic Solutions – Upgrade and repair two existing electronic speed sentry message boards |
| 7. | Services | \$4,600.00 | Southeastern Equipment Co. Inc. – Repair road mower |

Mr. Fronk

Personnel Items

- 8. Police Motion to promote Mrs. Courtney R. Lovell to the position of Administration Bureau Commander effective February 14, 2018 at the annual salary of \$54,641.60 with a ninety (90) day introductory period and contingent upon successful completion of applicable testing and procedures, and approve revised job description

Mr. Fronk

Business Items

9. Adm Motion to advertise request for proposal/qualification for consulting services to perform needs assessment, develop RFP/RFQ, and evaluate proposals for replacement of public safety software system(s)
10. Adm Motion to approve statutory Resolution No. 06-2018 approving the Butler County Solid Waste Management Plan
11. Adm Motion to apply for \$2,000.00 Ohio Township Association Risk Management Authority (OTARMA) Police and Fire grant to offset the cost of the Lexipol contracts, and authorize the Township Administrator to accept said grant if awarded
12. CommDev Motion to declare two properties as public nuisances: 4401 Dorchester Court and 6917 Southampton Lane
13. Fire Motion to apply for the Firehouse Subs Public Safety Foundation's Grant and authorize the Township Administrator to accept said grant if awarded
14. Police Motion not to object to a new D2 liquor permit for TAZ Fresh West Chester, LLC DBA Tazikis Mediterranean Café, 7841 Tylersville Road
15. Services Motion to accept bid and approve contract with JNT Excavating LLC for the 2018 Storm Pipe Replacement Program per the specifications as advertised not to exceed \$133,195.13 and to authorize the Township Administrator to execute said contract and all other necessary documents to effectuate the project (CIP #1117)

**First Reading of Resolutions
& Reading of Emergency Resolutions (if any)**

Citizen's Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions (if any)**

Discussion Items & Elected Official Comments

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

FYI

Monday	February 19		Township offices closed in observance of President's Day
Monday	February 19	6:30 to 8:30 p.m.	AFE 10-hour Self-defense Class for Men and Women, 8940 Union Centre Blvd, 10-hour program is free and will be offered for 2-hours a day for 5 days. The program begins January 22nd through February 19 th . Participants must be able to attend all five days for which they register. Call 513-759-7260 for details.
Tuesday	February 20	6:30 p.m. to 8:30 p.m.	Smart 2-hour Self-Defense Class for Men and Women, 9363 Centre Pointe Dr. offered by the West Chester Police Department. To register for this class, contact Martha Matthews at 513-777-3131
Tuesday	February 27	11 a.m. to 1 p.m.	Coffee With A Cop , 8073 Tylersville Rd. Come join your neighbors and police officers for coffee and conversation, a chance to ask questions, voice concerns, and get to know the your local Police Officers.
Visit www.WestChesterOH.org for more information			
Recurring Events			
Saturday	February 17 March 3	2 to 4 p.m.	Winter's Farmer's Market at Muhlhauser Barn, 8558 Beckett Rd. Vendors offer homemade products and homegrown produce and meats for sale
Friday	February 23 March 9 March 23	7 to 8 p.m.	Armchair Program at Township Hall, 9113 Cincinnati Dayton Rd. Chase away the winter blues and dream of faraway places as local travelers share pictures and stories from their favorite adventures. (visit www.westchesteroh.org click on Calendar for details)
Tuesday	February 27 March 13 March 27	6 to 9 p.m.	Board of Trustee Meeting at Township Hall, 9113 Cincinnati – Dayton Rd.
Wednesday	March 7 April 4	10:30 to 11:00 a.m.	Nature Basket Program , 9363 Centre Pointe Dr., suited to preschool children and their adult companion features story time and nature-inspired crafts. Register at 759-7312 or cstaarmann@westchesteroh.org