



**West Chester Township
Trustees Meeting Agenda
December 6, 2016**

Trustees

Mark Welch, President
George Lang, Vice President
Lee Wong, Trustee

Fiscal Officer

Bruce Jones
Administrator
Judith C. Boyko

5:45 P.M.

Fire Dependents Board Meeting

6:00 P.M.

Regular meeting

- Mr. Welch**
- Convene
 - Roll Call
 - Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mrs. Boyko **Presentations**
None

Mr. Welch **Action Items – For approval by motion**

- A. Motion to approve Trustee Meeting Minutes – November 15, 2016
- B. Motion to approve payment of bills

Mrs. Boyko **Requisitions – Greater than \$2,500.00**

1. Adm	\$36,195.72	Frost Brown Todd, LLC – Legal services through October 31, 2016 (various departments)
2. Adm	\$6,000.00	Five Visual Communication & Design – Design and print the 2017 Community Guide for program and event information
3. Fire	\$6,805.01	Sutphen Corporation – Repair ladder on Reserve Unit 502
4. Fire	\$5,034.00	Best One Tire & Service of Mid America – Purchase and install two front tires for Vehicle #405 E-71; four rear tires for Vehicle #609-2-E-72; two front tires for Vehicle #515 M-72
5. Fire	\$3,000.00	Hi Tech Duct Cleaning, Inc. – Inspect and perform maintenance on Fire Station 74 HVAC system
6. Police	\$8,462.78	Viox Services Inc.– Replace and install a pressure wash system for Township vehicles
7. Services	\$3,264.44	Viox Services Inc. – Repair Safety Services Center west garage door opener (Increase PO# S163224)

Mrs. Boyko

Personnel Items

8. Adm Motion to fill vacancy and hire Ms. Amanda Rinear-Youn as Human Resources (HR) Specialist, effective December 7, 2016 at the hourly rate of \$19.40 with a one year probationary period and contingent upon successful completion of applicable testing and procedures
9. Fire Motion to approve the revised job description for Fire Lieutenant as illustrated in the attached supporting documentation and to promote Firefighter/Medic Ryan Asbrock to the rank of Lieutenant effective December 18, 2016 at the annual salary of \$75,316.00 per the collective bargaining agreement with a one year probationary period and contingent upon successful completion of applicable testing and procedures
10. Police Motion to approve the revised job description for Assistant Chief of Police as illustrated in the attached supporting documentation and to promote Captain Brian L. Rebholz to the position of Assistant Chief of Police effective December 7, 2016 at the annual exempt salary of \$106,801.00 with a one year probationary period and contingent upon successful completion of applicable testing and procedures
11. Police Motion to promote Lieutenant Jamie L. Hensley to the position of Captain effective December 7, 2016 at the annual exempt salary of \$97,000.00 with a one year probationary period and contingent upon successful completion of applicable testing and procedures
12. Police Motion to promote Sergeant Michael L. Quinn to the rank of Lieutenant effective December 7, 2016 at the annual salary of \$87,466.60 per the collective bargaining agreement with a one year probationary period and contingent upon successful completion of applicable testing and procedures
13. Police Motion to promote Police Officer Joseph R. Beck to the rank of Sergeant effective December 7, 2016 at the annual salary of \$76,057.92 per the collective bargaining agreement with a one year probationary period and contingent upon successful completion of applicable testing and procedures
14. Services Motion to hire two full time Laborer Operators: Mr. James Gallaher and Mr. Jonathan Earhart to fill vacant positions effective December 7, 2016 at the hourly rate of \$16.82 per the collective bargaining agreement with a one year probationary period and contingent upon successful completion of applicable testing and procedures
15. Services Motion to hire two on-call snow plow operators: Mr. Carlton Grant and Mr. Jerry Hornsby, effective December 7, 2016 at the hourly rate of \$15.00 contingent upon successful completion of applicable testing and procedures

Mrs. Boyko

Business Items

16. Adm Motion to approve a contract and premium rates with Aetna medical insurance as illustrated on the attached documentation for January 1, 2017 through December 31, 2017 and to authorize the Township Administrator to execute the contract and any other documentation necessary to effectuate said contract
17. Adm Motion to approve a contract and premium rates with MetLife dental as illustrated on the attached documentation for January 1, 2017 through December 31, 2017 and to authorize the Township Administrator to execute a contract and any other documentation necessary to effectuate said contract
18. Adm Motion to approve a contract and premium rates with Humana Vision as illustrated on the attached documentation for January 1, 2017 through December 31, 2017 and to

authorize the Township Administrator to execute a contract and any other documentation necessary to effectuate said contract

19. Adm Motion to contract with Principal Life Insurance for voluntary life insurance for January 1, 2017 through December 31, 2017 and to authorize the Township Administrator to execute a contract and any other documentation necessary to effectuate said contract
20. Adm Motion to consider letter of acknowledgement for requested TREX permit transfer for Cool Dough 3, LLC and to authorize the Township Administrator to execute any documentation necessary to effectuate the TREX
21. Adm Motion to approve statutory Resolution No. 34-2016 amending resolution Nos. 13-90, 91-17 and 41-2004 to include additional public infrastructure improvements for an existing Tax Increment Financing exemption in West Chester Township, Butler County, Ohio, granted pursuant to section 5709.73 of the Ohio Revised Code prior to July 21, 1994 (UCB TIF)
22. Adm Motion to approve statutory Resolution No. 35-2016 amending Resolution Nos. 98-55 and 6-99 to include additional public infrastructure improvements for an existing Tax Increment Financing exemption in West Chester Township, Butler County, Ohio, granted pursuant to section 5709.73 of the Ohio Revised Code (SR 747 TIF)
23. Adm Motion to approve statutory Resolution No. 36-2016 amending Resolution No. 7-99 to include additional public infrastructure improvements for an existing Tax Increment Financing exemption in West Chester Township, Butler County, Ohio, granted pursuant to section 5709.73 of the Ohio Revised Code (Tylersville Road TIF)
24. Adm Motion to approve statutory Resolution No. 37-2016 amending Resolution No. 29-2004 to include additional public infrastructure improvements for an existing Tax Increment Financing exemption in West Chester Township, Butler County, Ohio, granted pursuant to section 5709.73 of the Ohio Revised Code (Cincinnati-Dayton Road TIF)
25. Adm Motion to approve statutory Resolution No. 38-2016 amending Resolution No. 42-2004 to include additional public infrastructure improvements for an existing Tax Increment Financing exemption in West Chester Township, Butler County, Ohio, granted pursuant to section 5709.73 of the Ohio Revised Code (CBD TIF)
26. Adm Motion to approve statutory Resolution No. 39-2016 amending Resolution No. 19-2015 to include additional public infrastructure improvements for an existing Tax Increment Financing exemption in West Chester Township, Butler County, Ohio, granted pursuant to section 5709.73 of the Ohio Revised Code (Capstone Boulevard TIF)
27. Adm Motion to approve statutory Resolution No. 40-2016 amending Resolution No. 20-2015 to include additional public infrastructure improvements for an existing Tax Increment Financing exemption in West Chester Township, Butler County, Ohio, granted pursuant to section 5709.73 of the Ohio Revised Code (Cincinnati-Columbus Road TIF)
28. Adm Motion to approve statutory Resolution No. 41-2016 amending Resolution No. 21-2015 to include additional public infrastructure improvements for an existing Tax Increment Financing exemption in West Chester Township, Butler County, Ohio, granted pursuant to section 5709.73 of the Ohio Revised Code (Tylers Place Boulevard/I-75 and Tylersville Road Vicinity TIF)
29. Adm Motion to approve statutory Resolution No. 42-2016 amending Resolution No. 13-90 and as amended by other related resolutions to extend the exemption of improvements for an additional fifteen years
30. Adm Motion to approve statutory Resolution No. 43-2016 authorizing termination of a property tax exemption granted pursuant to section 5709.73 of the Ohio Revised Code

31. Adm Motion to approve amended and restated SR 747 Tax Increment Finance Exemption School Compensation Agreement in substantially the same form as attached between the West Chester Township Board of Trustees and the Lakota Local School District Board of Education and to authorize the Township Administrator to make non-substantive changes if necessary with Bond Counsel approval and to execute the agreement and all necessary documents to effectuate said agreement
32. Comm Motion to declare 6270 Strathaven Drive a public nuisance
Dev

**First Reading of Resolutions
& Reading of Emergency Resolutions (if any)**

Citizen's Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions (if any)**

Discussion Items & Elected Official Comments

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

FYI 2016 - 2017

Saturday	December 10 January 14	10am to 12 p.m.	Muhlhauser Barn Open House Open to guests and interested renters. Poor weather cancels – check www.WestChesterOH.org
Sunday	December 11	1 p.m.to 4 p.m.	Pioneer Christmas at the Log Cabin in the Clearing at Keehner Park. For information call Laura Groff at 759-7312 or lgroff@WestChesterOH.org
Monday	December 26		Township offices closed in observance of Christmas Day
Monday	January 2		Township offices closed in observance of New Year’s Day
Visit www.WestChesterOH.org for more information			
Recurring Events			
Tuesday	December 6 December 20	6 p.m.	Board of Trustees’ Meeting Township Hall, 9113 Cincinnati Dayton Road
Tuesday	*January 10	6 p.m.	Board of Trustees’ Organizational Meeting Township Hall, 9113 Cincinnati Dayton Road
Wednesday	December 14 January 11	10:30 to 11:15a.m.	Nature Basket Program at Keehner Park Log Cabin, suited to preschool children and their adult companion features story time and nature-inspired crafts. Register at 759-7312 or cstaarmann@WestChesterOH.org
Saturday	December 3 December 17 January 7	2 p.m.to 4 p.m.	Winter Farmers’ Market at Muhlhauser Barn. RAIN or SHINE! www.WestChesterOhioFarmersMarket.org
Saturday	December 17	1 to 4 p.m.	National VOA Museum of Broadcasting Open for Tours at the VOA, 8070 Tylersville Road. Open for tours featuring the displays of the Gray History of Wireless Museum and Media Heritage.

* 2017 West Chester Township Board of Trustees’ Organizational Meeting date scheduled by Board of Trustees 12/20/2016