



**West Chester Township
Trustees Meeting Agenda
November 15, 2016**

Trustees

Mark Welch, President
George Lang, Vice President
Lee Wong, Trustee

Fiscal Officer

Bruce Jones

Administrator

Judith C. Boyko

6:00 P.M.

Regular meeting

- Mr. Welch**
- Convene
 - Roll Call
 - Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mrs. Boyko **Presentations**

None

Mr. Welch **Action Items – For approval by motion**

- A. Motion to approve Trustee Meeting Minutes – October 25, 2016
- B. Motion to approve Trustee Special Meeting Minutes – November 8, 2016
- C. Motion to approve payment of bills

Mrs. Boyko **Requisitions – Greater than \$2,500.00**

1.	Adm	\$35,533.78	N. Harris Corporation – Renew annual license and support agreement for GEMS financial accounting software
2.	Adm	\$18,391.10	Kronos Incorporated – Renew annual service and support for Telestaff scheduling payroll functions of public safety departments
3.	Adm	\$11,324.04	X-IO Tech – Renew annual maintenance agreement for SAN server
4.	Adm	\$4,425.00	Sayers Company – Renew annual license and support agreement for NetMotion wireless application
5.	Adm	\$3,180.00	The Plant Detail – Design and install outdoor holiday lighting and seasonal displays on Township property (Increase PO #S163183)
6.	Adm	\$3,139.50	Capax Discovery – Renew service, support, and maintenance agreement for Mimosa archiving system
7.	Fire	\$229,315.40	Horton Emergency Vehicles – Purchase replacement Medic/Ambulance and options per state purchasing schedule (CIP #953)
8.	Police	\$4,308.00	LeadsOnline, LLC – Renew one year subscription for access to online investigative depository
9.	Services	\$308,486.75	Cargill Inc. – Purchase road salt for 2016-2017 winter season
10.	Services	\$30,000.00	Butler County Engineer's Office – Remit payment for micro milling for section of Union Centre Boulevard

- | | | | |
|-----|----------|-------------|--|
| 11. | Services | \$10,080.00 | Univar U.S.A., Inc. – Purchase liquid calcium chloride for the 2016 – 2017 winter season |
| 12. | Services | \$5,000.00 | Pinecrest Nursery – Replace trees at Keehner Park (CIP #1265) |
| 13. | Services | \$3,990.00 | A & A Safety, Inc. – Purchase LED solar warning signs for West Chester Road underpass |

Mrs. Boyko **Personnel Items**

None

Mrs. Boyko **Business Items**

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| 14. | Adm | Motion to approve letters of notification pursuant to Ohio Revised Code section 5709.73 (D) to the Lakota Local School District Board of Education to amend and expand the purpose for public improvements to aid in industry and commerce in the West Chester Township Tax Increment Finance Districts and to authorize the Township Administrator to serve said notification letters and supplemental documentation on the Lakota Local School District Board of Education | |
| 15. | Adm | Motion to approve letters of notification pursuant to Ohio Revised Code section 5709.73 to the Butler Technology and Career Development School Board of Education to amend and expand the purpose for public improvements to aid in industry and commerce in the West Chester Township Tax Increment Finance Districts and to authorize the Township Administrator to serve said notification letters and supplemental documentation on the Butler Technology and Career Development School Board of Education | |
| 16. | Adm | Motion to approve an agreement with the Ohio Township Association Risk Management Authority (OTARMA) for liability and property insurance coverage not to exceed \$273,878.09 for the term December 1, 2016 to November 30, 2017 and to authorize the Township Administrator to execute any and all necessary documents to effectuate the agreement and services | |
| 17. | Comm Dev | Motion to appoint a regular member to the West Chester Township Board of Zoning Appeals, replacing a resigning member, and to fill an unexpired five year term effective November 16, 2016 through February 28, 2021 | |
| 18. | Police | Motion to renew annual agreement between West Chester Township Board of Trustees and Lexipol, LLC effective December 1, 2016 through November 30, 2017 for online subscription services for law enforcement risk management policies and resources and to authorize the Township Administrator to execute said agreement | |
| 19. | Police | Motion not to object to a new D5I liquor permit for K & W Ventures, LLC dba The Clubhouse Sports Grille, 8188 Princeton Glendale Road | |
| 20. | Police | Motion not to object to a new D5 liquor permit for Swing 365, LLC dba Swing 365, 6088 West Chester Road | |
| 21. | Services | Motion to approve agreement with CH2MHill, Inc. for engineering alternatives and traffic analyses for upgrades to and improvements of the UCB/I-75 Interchange and adjacent UCB roadway intersections not to exceed \$58,483.00; to authorize the Township Administrator to make non-substantive changes to the agreement with Law Director approval; and to execute any and all necessary documents to effectuate the agreement | |

**First Reading of Resolutions
& Reading of Emergency Resolutions (if any)**

- *22. Emergency Reading Resolution No. 33-2016 amending the Township 2016 permanent appropriations and declaring an emergency and dispensing with the second reading

Citizen's Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions (if any)**

23. 2nd Reading Resolution No. 32-2016 approving proposed text amendments to the West Chester Township Zoning Resolution Case #ZTA 04-16 concerning sexually oriented businesses, institutional care facilities, cellular wireless telecommunication towers, variance standards and Permissible Uses by District table
- * Emergency Reading Vote on Emergency Resolution No. 33-2016

Discussion Items & Elected Official Comments

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

FYI			
Thursday	November 24		Township offices closed in observance of Thanksgiving Day
Saturday	December 10	10am to 12 p.m.	Muhlhauser Barn Open House Open to guests and interested renters. Poor weather cancels – check www.WestChesterOH.org
Sunday	December 11	1 p.m.to 4 p.m.	Pioneer Christmas at the Log Cabin in the Clearing at Keehner Park. For information call Laura Groff at 759-7312 or lgroff@WestChesterOH.org
Visit www.WestChesterOH.org for more information			
Recurring Events			
Tuesday	November 15 December 6 December 20	6 p.m.	Board of Trustees' Meeting Township Hall, 9113 Cincinnati Dayton Road
Wednesday	November 16 December 14	10:30 to 11:15a.m.	Nature Basket Program at Keehner Park Log Cabin, suited to preschool children and their adult companion features story time and nature-inspired crafts. Register at 759-7312 or cstaarmann@WestChesterOH.org
Saturday	November 19 December 3 December 17	2 p.m.to 4 p.m.	Winter Farmers' Market at Muhlhauser Barn. RAIN or SHINE! www.WestChesterOhioFarmersMarket.org
Saturday	November 19	1 to 4 p.m.	National VOA Museum of Broadcasting Open for Tours at the VOA, 8070 Tylersville Road. Open for tours featuring the displays of the Gray History of Wireless Museum and Media Heritage.