



West Chester Township Trustees Meeting Agenda

January 26, 2016

Trustees

Mark Welch
George Lang
Lee Wong

Fiscal Officer

Bruce Jones

Administrator

Judith C. Boyko

5:00 P.M.

2016 Operational Budget Work Session

6:00 P.M.

Regular meeting

Mr. Welch

- Convene
- Roll Call
- Pledge

Citizen's Comments

(2 minutes per person limited to a total of 10 minutes)

Mrs. Boyko

Presentations

- A. Ohio Enterprise Zone Program

Mr. Welch

Action Items – For approval by motion

- B. Motion to approve Trustee Meeting Minutes – January 12, 2016
- C. Motion to approve payment of bills
- D. Motion to approve addition to a lighting district in Grace Meadows Subdivision, Phase 1B, as illustrated in the attached plan documentation

Mrs. Boyko

Requisitions – Greater than \$2,500.00

- | | | | |
|----|----------|-------------|---|
| 1. | Adm | \$14,715.00 | Cohen & Associates – Perform professional pre-employment evaluation and assessment services as needed |
| 2. | Adm | \$6,075.00 | Personnel Profiles of Cincinnati, Inc. – Purchase on-line candidate assessment tests as needed |
| 3. | Adm | \$3,849.00 | ESRI Inc. – Renew annual license and maintenance for ARC-GIS for mapping and asset management software |
| 4. | Fire | \$7,293.41 | Cincinnati Radiator Inc. – Repair and replace parts on Vehicle 502, 2002 Sutphen Pumper |
| 5. | Police | \$5,000.00 | Galls, LLC – Purchase uniforms |
| 6. | Services | \$18,000.00 | Kleingers & Associates – Expand scope of design and legal services for public roadway and intersection improvements at Allen Road, Windisch Road and Civic Centre Boulevard (Increase PO # S143388) |
| 7. | Services | \$3,267.68 | Viox Services, Inc. – Repair Roads and Maintenance north garage door at Safety Services Center |

Mrs. Boyko

Personnel Items

8. Services Motion to hire Ms. Susan Farver-Springer as on-call snow plow operator on an as needed basis for the 2016 winter season at the hourly rate of \$15.00 effective January 27, 2016
9. Police Motion to contract with Office Team (Robert Half International) for temporary placement services not to exceed \$11,538.00 for a Records Clerk position in the Central Records Section of the Police Department and authorize the Township Administrator to execute an agreement
10. Police Motion to hire Mr. Adam N. Gecewich and Mr. Gabriel K. Staton as full-time police officers both effective January 27, 2016 at the annual salary of \$54,303.19 per the collective bargaining agreement with a one (1) year probationary period contingent upon successful completion of applicable testing and procedures and to approve the revised job description as attached

Mrs. Boyko

Business Items

11. Adm Motion to advertise RFQ/RFP for Managed Care Organization (MCO) professional services for medical claims management for the Township's Bureau of Workers' Compensation insurance program
12. Adm Motion to approve license agreement between West Chester Township and the Community Foundation of West Chester/Liberty for the use of a portion of Township property at 9285 Centre Pointe Drive, and ancillary and adjacent public roadways, for the production and presentation of the Shamrock Shuffle 5k/10k – walk/run and block party on March 19, 2016 from 7 a.m. to 12:30 p.m. and authorize the Township Administrator to execute said agreement
13. Adm Motion to approve an access agreement in substantially the same form as attached between the West Chester Township Board of Trustees and United Dairy Farmers for 9113 Cincinnati-Dayton Road and to authorize the Township Administrator to make non-substantive changes if necessary with Law Director approval and to execute the agreement and all other necessary documents to effectuate the agreement
14. Comm Dev Motion to declare 7904 Wise Avenue as a public nuisance
15. Services Motion to approve statutory Resolution No. 02-2016 affirming obligation for West Chester Township's share of the Butler County Engineer's 2016 paving program

**First Reading of Resolutions
& Reading of Emergency Resolutions (if any)**

16. 1st Reading Resolution 03-2016 approving a major change and Preliminary Development Plan for Case #MC-11-15 – WCP R-PUD - Chesterwood Village
(To be read at public hearing)
17. 1st Reading Resolution 04-2016 approving a Zoning Map Amendment from C-PUD to SP-PUD and Preliminary Development Plan for Case #ZMA-08-15 – Keefe Property, Tracts 2 & 3
(To be read at public hearing)

Citizen's Comments

**Second Reading & Vote on Pending Resolutions
& Vote on Emergency Resolutions (if any)**

Discussion Items & Elected Official Comments

Executive Session

Property, personnel & pending litigation with Legal Counsel

Adjourn

Public Hearings 7 p.m.

MC 11-15 WCP R-PUD Chesterwood Village

ZMA 08-15 Keefe Property, Tracts 2 & 3

FYI

Tuesday	January 26	5:00 p.m.	Work Session: Proposed 2016 Operational Budget Township Hall, 9113 Cincinnati Dayton Road
Monday	February 8	6:30 to 8:30 p.m.	Women’s Self Defense Training at Lakota West High School, 8940 Union Centre Blvd. 5 week FREE class. Call 759-3985 to register.
Monday	February 15		Township offices closed in observance of President’s Day
Visit www.westchesteroh.org for more information			
Recurring Events			
Tuesday	January 26 February 9 February 23 March 8	6 p.m.	Board of Trustees Meeting Township Hall, 9113 Cincinnati Dayton Road
Wednesday	February 3 March 2	10:30 to 11:15 a.m.	Nature Basket at Station Road Schoolhouse, 6670 Station Road. Preschool children and their adult companion; story time and nature-inspired crafts. Register at 759-7312 or lgroff@westchesteroh.org
Saturday	February 20	1 to 4 p.m.	National VOA Museum of Broadcasting Open for Tours at the VOA , 8070 Tylersville Road. Open for tours featuring the displays of the Gray History of Wireless Museum and Media Heritage.
Saturday	February 6 February 20 March 5 March 19	2 to 4 p.m.	Winter Farmers’ Market at the Muhlhauser Barn in Beckett Park
Sunday	February 7 March 6	2 to 4 p.m.	Muhlhauser Barn Open House Open to guests and interested renters. Poor weather cancels – check www.westchesteroh.org
Friday	February 5 February 19 March 4 March 18	7 to 8 p.m.	Armchair Program at Township Hall, 9113 Cincinnati Dayton Rd. 24th year of slides and stories from travels around the world (visit www.westchesteroh.org and click on Calendar for details)